

Wheat Street Baptist Church
2027 Officer Nomination Form

I, _____ (print), am a member of Wheat Street Baptist Church (WSBC)
and do hereby recommend the Nominee named below as a candidate for

(check one)

- ☐ Church Treasurer
☐ Trustee (up to 6 openings) – one form per nominee

The member named has agreed to serve if elected and is able to fulfill the attached description from the WSBC
Bylaws and Constitution 1987.

Signature _____ Date _____

Expectations of WSBC Leaders

- Be born again believer of Jesus Christ
- Be active member of WSBC at least two years
- Serve as an active participant and engaged in worship and other church activities (in person or virtual)
- Consistently involved in spiritual growth and development as a believer of Jesus Christ
- Support the mission and vision of WSBC
- Display Christian character and attributes according to the Word of God
- Contribute faithfully to WSBC through regularly giving through tithes and offerings
- Ability to be hold church business in confidence

Name of Nominee _____

Phone Number: Mobile _____ Home _____

Email _____

Occupation (current/prior) _____

Employment Status (circle) Full-time Part-time Retired Self-employed

Number of Years a member of WSBC _____

Current Church Ministry/Auxiliary Affiliations _____

Please use the back of this form to answer this question: Why should nominee be considered for the position?
(share qualifications and interest) Do not exceed 50 words.

Nominations forms are due on or before **November 15, 2026**. Forms may be turned into the church office or
emailed to **wsoffice18@gmail.com**.

VOTING: Saturday, December 19, 2026 at 10AM during the Church Family Meeting.

Section 6. Treasurer

Wheat Street Baptist Church shall elect annually a church treasurer. It shall be the duty of the treasurer to receive, preserve, and pay out, upon receipt of vouchers approved and signed by authorized personnel, all money, or things of value paid or given to the church, keeping at all times an itemized account of all vouchers, receipts and disbursements. It shall be the duty of the treasurer to render to the church at each regular monthly business meeting an itemized report of the receipts and disbursements for the preceding month. The treasurer's report shall be audited annually by an auditing committee or public accountant. The treasurer shall be bonded, and all other persons who handle the money of the church.

Upon rendering the annual account at the end of each fiscal year, and its acceptance and approval by the church, the records shall be delivered by the treasurer to the church clerk, who shall keep and preserve the account as a part of the permanent records of the church. Two ^{of three} signatures shall

be on checks, treasurer and chairman of the finance committee. ^{OR Chairman of Trustee Board} The pastor shall have no authority to sign checks or handle finances.

Section 7. Trustees

Trustee Board shall consist of a minimum of fifteen (15) members - male and female. The Trustees shall be elected by the church, shall hold in trust the church property. They shall have no power to buy, sell, mortgage, lease or transfer any property without a specific vote of the church authorizing each action. It shall be the function of the trustees to affix their signatures to legal documents involving the sale, mortgage, purchase, or rental of property or other legal documents where the signatures of trustees are required. Trustees may serve on a rotating basis, with one-third (1/3) rotating off after serving three years, one-third (1/3) will rotate off after serving for four years, and one-third (1/3) will rotate off after serving five years. Trustees may be reelected.

Trustees shall sign a statement indicating they do not have a conflict of interest. They will not use their influence to persuade others.

The trustees should have bylaws (Constitution) of the Board of Trustees. Trustees should be persons who have business experience, financial know-how, and perhaps the banker's instincts.

A trustee should be a person of impeccable character, innate honesty, and possess the ability to use good judgment in property and financial decision making. They need to understand property deeds, stock transfers, mortgages, and bank notes.

The trustees should have the full responsibility for the care and maintenance of the church buildings. A subcommittee under the Board of Trustees is called the Properties Committee. It oversees the general use of the building's rooms in cooperation with other boards and committees.

It is the task of the Board of Trustees to control the budget expenditures. A well working concerned board will seek ways to stretch dollars. Suggestions:

1. Centralize all purchasing by having Trustees purchase for all areas of church life.
2. Utilize some central agency for purchasing.
3. Use a tax free number at all times.
4. Make special efforts to utilize people in the church who will volunteer services.
5. Examine insurance program annually; shop around for better prices.
6. Check out accounts. Are funds being deposited and invested so as to earn the most interest?
7. Pay bills so as to receive discount for paying within the specified time.
8. Seek professional guidance on saving on management and investments.

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Trustees shall be bonded. Trustees missing three to five consecutive meetings without good reason shall forfeit their position as an active trustee.